



# BRADFIELD PARISH COUNCIL

Bradfield Village Hall. The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264  
Email: [clerk@bradfieldparishcouncil.org.uk](mailto:clerk@bradfieldparishcouncil.org.uk)

## Minutes of the Full Council Meeting held in Bradfield Village Hall, The Street, Bradfield, CO11 2UU on

**Tuesday 4<sup>th</sup> March 2025 at 7:30 pm.**

<b>Present:</b>	Councillors Coley (Vice Chairman), Cunningham, Points, Weal, and Webb
<b>In the Chair:</b>	Cllr Burton (Chairman)
<b>Clerk:</b>	Mrs Marie Snell
<b>Also present:</b>	4 members of the public, 0 member of the press Cllr Guglielmi (Essex County Council) and Cllr Ferguson (Tendring District Council)

### 187/24 Apologies for Absence

Members **RESOLVED** to accept apologies from Cllrs Gunter, Scott and Osbourne.

### 188/24 Members' Declaration of Interests

Cllr Cunningham declared an interest in item 5 and advised she would not be partaking in debate or vote.

### 189/24 Minutes

Members **RESOLVED** that the Minutes and the Confidential Minutes of the Parish Council meeting held on the 4<sup>th</sup> February 2025 were approved as a correct record and signed by the Chairman.

### 190/24 Public Participation

A resident raised concerns on Shore Lane regarding the concrete blocks situated and was advised by the Chairman that as this matter was not an item on the agenda, it was not to be discussed by the meeting, and enquiries have already been managed by the clerk. For reference, Cllr Coley mentioned BPC has no jurisdiction within this area and therefore cannot assist further.

Another resident read from written word regarding concerns of planning application 25/00137/FULHH, the concerns consisted of the extending the dwelling with further expansion of the area, overwhelming size and a lack of privacy. The Chairman also advised the resident to comment on the Public Access portal as a local resident.

### 191/24 Town Planning Applications as per Schedule Issued by Tendring District Council

Members considered the below schedule of applications:

<u>25/00137/FULHH</u> Grasmere The Street Bradfield	Householder Planning Application - Alterations and extension to roof to create first floor living accommodation including dormer windows and rooflight, front porch and two storey rear extension.	<b>Objection on the grounds that this is an overdevelopment, with concerns for neighbouring properties' privacy.</b>
<u>25/00063/VOC</u> Stour Lodge Cottage Station Road	Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 3	<b>Members noted the application.</b>

Bradfield	(Highway provision of visibility splays) of 23/01208/FUL.	
<u>25/00239/FULHH</u> Stour Lodge Cottage Station Road Bradfield	Householder Planning Application - Single storey and first floor rear extensions.	<b>Members noted the application.</b>
<u>25/00234/FULHH</u> Lavinia House Station Road Bradfield	Householder Planning Application - Construction of two storey rear extension, front porch and cart lodge (following demolition of existing extensions and garage) and alterations to existing house including addition of solar panels.	<b>Members noted the application.</b>

#### 192/24 District and County Councillor Reports

Members noted the March report from Cllr Guglielmi who additionally stated the contents of the interim plan regarding the Local Government Reform. Difficulties remain in splitting specialised services to various unitary councils. For example, movement of some resources from Essex County Council sees a saving financial for the councils, this is likely to be replicated amongst services during the possible devolution. Cllr Guglielmi advised of his actions regarding the error made by Essex Highways of white line painting outside the post office of which is to be rectified. Cllr Ferguson (TDC) advised of meetings being held at the district council in making sure Tendring is well placed amongst the Local Government Reform from 2028. Cllr Ferguson also advised following a recent district council meeting, a Neighbourhood Plan would be wise for parish councils in being able to have a say in future plans.

#### 193/24 Clerk's Report

Members noted the clerk's report.

#### 194/24 Working Group Reports

Members received updates from the following working groups:

**a) Recreation Ground and Play Equipment Working Group** – Members **RESOLVED** to accept the quotation to replace the climbing wall for the cost of £2714.82.

**b) War Memorial Working Group** – No further update

**c) Village Hall Carpark Working Group** – Cllr Weal advised no further update. Cllr Burton offered that the car park remains full of cars on a consistent basis, these car owners could be written to in expressing that the car park is for village hall users. Cllr Burton offered it may be worth in the first instance that bay lines could be explored for optimum usage of the area. Cllr Guglielmi advised that cars that are not taxed are unable to be officially removed but should cars be parked in the car park without tax, then resources to remove can be obtained. Members **RESOLVED** to instruct clerk to write to car park users.

**d) VE-Day 80 Working Group**

Members received update and **RESOLVED** to approve expenditure Tendring Brass to play for one hour at £200 and for the clerk to submit a Temporary Event Notice to the Local Authority at cost of £21.

#### 195/24 Amenities

a. Members received update noting maintenance carried out.

- b. Members discussed the following works:
  - i. To plant flowers within the planters at Cansey Lane, though because they are containers, these will need regular watering, volunteers willing to aid this will help. Costings to be obtained and reported at the next meeting.
  - ii. Not to move any dog waste bins and that there are ample within the area.
- c. Members **RESOLVED** to agree (with a proviso that it is way into the future, 2026) the use of Bradfield Village Hall Carpark to accommodate external organisation event:
  - Saturday 10<sup>th</sup> May 2025 – Wedding (Gazebo and BBQ area)
  - Saturday 8th May 2026 - Food and Craft Festival
  - Saturday 9th August 2026 - Craft and Vintage fair

#### **196/24 Finance**

- Members noted the monthly finance reports including monthly bank reconciliation figures.
- Members **RESOLVED** to approve payment of invoices received in accordance with the 2024/2025 budget.
- No emergency expenditure by the clerk, Chairman or Vice Chairman.
- Members received confirmation from Cllr Weal following an independent review of the accounts that all is in order.

#### **197/24 Litter Picking**

Members discussed litter picking project within the village and considered taking part in the Great British Spring Clean between 6<sup>th</sup> March and 21<sup>st</sup> April 2025. Members will take part in this initiative on Saturday 15<sup>th</sup> March to commence at 1000hrs.

#### **198/24 Local Plan/Housing Briefing**

Members discussed proposals and Cllr Coley suggested another Parish Council meeting to be held to discuss this matter in depth. Members **RESOLVED** for the clerk to arrange an Extraordinary Meeting of the council (by 14<sup>th</sup> April) for this business to be discussed following attendance the public consultation exhibition, the closest to Bradfield to be held at Manningtree Venture Centre 2000 on Monday 24<sup>th</sup> March 2025.

#### **199/24 Consultation of draft Housing Allocations Policy and Proposed Introduction of Flexible Tenancies**

Members received information from Tendring District Council regarding the consultation and Cllr Coley asked for Cllr Guglielmi to comment, that there is a chronic lack of houses of particular sizes and there are attempts at revisiting the criteria to be a part of the initiative. Particular focuses lay on social care leavers and veterans which could become a priority within the banding. Cllr Guglielmi felt the proposal is sensible. Members **RESOLVED** to not to comment at this time.

#### **200/24 Items from councillors to be added to the next agenda**

- Neighbourhood Plan discussion

#### **201/24 Date of Next Meeting**

The next meeting of the council is to be held on **Tuesday 1<sup>st</sup> April 2025 at 7.30pm at Bradfield Village Hall, The Street, Bradfield, CO11 2UU.**

**The Chairman closed the meeting at 8.17pm.**

**Signed**

**Dated**